

Retention and Classification Report

Agency: Board of Education. Office of Education. Division of School Food Services (890)
250 east 500 south
Salt Lake City, UT 84114

Records Officer Benjamin Rasmussen

01860 *Administrative files
01861 *School district correspondence

AGENCY: Board of Education. Office of Education. Division of School Food Services

SERIES: 1860

3

TITLE: Administrative files

DATES: 1950-1975.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Fiche include procedures and rules of operation and state planning. Report from the Division of School Food Services on the Lunch Program listing a brief history and a promotion of the use of baking to provide nutritional meals. This program has an emphasis on bread products that incorporate unused food products such as vegetables into mix to broaden the use of available materials while still focusing on bread as the basis of the meals. .Report dates are 1966 and a less bread oriented follow up from 1975.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 05/24/2011

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Board of Education. Office of Education. Division of School Food Services

SERIES: 1860

TITLE: Administrative files

(continued)

APPRAISAL:

Historical

Disposition based on value of these records documenting the achievements, actions and activities of the Food Services Division of the agency.

PRIMARY CLASSIFICATION:

Public

AGENCY: Board of Education. Office of Education. Division of School Food Services

SERIES: 1861

TITLE: School district correspondence

DATES: 1953-1956.

ARRANGEMENT: Alphanumerical
DESCRIPTION:

3

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Keep based on value of historic educational records.

PRIMARY CLASSIFICATION:

Public

SECONDARY CLASSIFICATION(S):

Private